

# RA Media Team

## Film and Edit Training

### Thursday 20th April

#### Morning Session - Filming

#### 9.30am - 10am Pre filming preparation before the shoot

- what is the story?
- how long is it going to be and what platform? (Facebook, YouTube, Barnardos Website)
- identify the shots and content you need to tell the story
- create your storyboard or write a shot list
- plan for filming that allows options in the edit
- think about incorporating tension, revelation, surprise, or emotion
- complete risk assessments - think about ethical/legal/consent issues

#### 10 - 10.30am Setting up the XF300 camera / shooting tips

- create a kit check list
  - batteries charged
  - stock
  - check all kit is present for that particular shoot
- camera setting
  - camera presets and settings
  - zebras and exposure
  - white balance and presets
  - focussing
  - recording formats
  - tripods vs hand held
  - radio mics
  - guns mics
  - top light
  - other lighting options

#### 10.30 - 1pm - Filming on location

- interviews
  - set up
  - questioning techniques
  - framing
- actuality
  - 5 shot rule
  - cutaways
- general views
  - duration

- frame size
- piece to camera
  - check script
  - break up script if needed
- sequences
  - create storyboard or shot list
  - directing the contributor

## **1 - 2pm Lunch**

# **Afternoon Session - Editing**

## **2 - 2.30pm - Preparing for the Edit**

- Premiere : Preferences, Initial Settings and Workspaces
- Importing footage into Premiere
- Organising your footage before the edit

## **2.30 - 4.30pm Editing**

- Setting up a new project
- Basic edit tools
- Building your first sequence
- Sync pulls and making the first cut
- Understanding audio in Premiere
- Using Keyframes and Fades to adjust audio
- Split edits
- Adjusting Colour Balance using Fast Colour Corrector
- Creating stills using Export Frame
- Adjusting the speed of footage using Speed Duration
- Creating simple text within Premiere using Title tools

## **4.30 - 5pm Exporting your film and Finishing Up**

- Getting your finished project out of Premiere and the different exporting presets
- Uploading straight to Vimeo and Youtube from Premiere
- Backing up your project when done

## **5 - 5.30pm Final thoughts**

- Chance to run through anything else or would like to recap on.

## **Useful links for Premiere Training**

<https://helpx.adobe.com/premiere-pro/how-to/beginner-tips-premiere-pro.html>